



MARYS RIVER ESTATES ROAD DISTRICT MEETING – APPROVED MINUTES

Meeting called to Order 7:35pm Present: Lee Kitzman, Laura Berman, Linda Waymire, Dave Harry, Brian Bach, Robyn Lillehei, and Rick Veronen

Discussion about possibly using outside Accountant for 1099 prep next year if laws remain intact Existing laws would require electronic filing and more forms to be filed for the 2011 tax year. No decision made. All will monitor tax reporting laws.

Minutes of January 6th meeting were reviewed. RL moves to approve LB seconded.

Statement from CPI was reviewed. Account has a credit of \$23.75. No balance due. No other bills or statements.

Brian: Current financial condition: Submitted summary (Appendix A). The attendees reviewed the data of the budget from July 1 2010 to 6-30-2010. RL questioned the budgeted income of \$62,600 for this budget year. We have received \$53,413.77 during the fiscal year to date. The group agreed that the budgeted income is realistic based on anticipated tax receipts between now and June 30. The group will continue to work based on cash on hand with a reasonable reserve in the event of possible income interruptions. Dave asks what is used for a tax default rate. Linda stated that the budget process includes a typical formula for tax defaults or late payments.

Current Balance of all accounts is \$60,314.51. In Bank account and in Government account.

During the past week, Brian Bach, Robyn Lillehei and Rick Veronen met with Pepper Construction about pot hole problems, a recommendation from the county to reinforce the edges of pavement in areas of poor shoulders and of drainage problems. Brian presented the proposals based on the meeting.

Shoulder support would use rock on edges of the asphalt to attempt to prevent chipping in areas where there is little or no shoulder present. This action was recommended by the county from the last year's project list. A proposal was received for a trial run of edge supporting. Bid of \$2744 for a limited trial of 1/5 mile span. This is not all of the area with poor shoulders, but would provide data on the cost vs. benefit. This would be done on the high traffic sections where it is feasible.

A bid of \$2766 was received for patching all pot holes with 105 tons of rock, scarifying and re-compacting.

A bid of \$1127.50 was received for a culvert to extend across the Dempsey's driveway (Item II). The existing flow pattern does have water flowing across the top of the driveway and this will likely be necessary over time unless the drain pattern is significantly changed. RL stated that the work done last year has been effective to date and the driveway and road are holding up well even with the existing flow. It is not a permanent repair but has improved the road condition for the current time. Additional discussion took place regarding the flow of water on this hillside. The current flow does involve some inevitable travel of water flow across the road, but it has been significantly reduced by last year's sloping.

An additional proposal was received to do pot hole rebuild. We currently have areas where pot holes are repetitive. The work would install capillary material on pot holes (near Andy Evans home, top of Columbine and on Iris) for drainage and would elevate the road and replace a culvert at Andy Evans, to allow for proper flow. It would involve banking at the corner and crowning on straight areas. This option would be done in lieu of Item II. The cost of this proposal is \$8043.50 vs the \$2766 for the limited pot hole patch only.

Doing shoulder rock and basic pot hole patch only is \$5510, while the pot hole repair with preventive maintenance along with the shoulder rock would total \$10,787.50.

Brain had to leave at 8:30 pm so the volunteers for budget committee were discussed. They are Brian Bach, Cody Castellano and Dave Harry. BB left at 8:30 PM.

RL moved to accept the bid for shoulder rock. LB seconded. It was moved and seconded to not install the culvert at Dempsey's. (RL moved LB seconded.)

If we do the more involved pot hole preventive work, forgo the culvert at Dempsey's we would have approximately \$26,000 towards repair of existing asphalt. If the pot holes are only patched there would be an additional \$5277.50. Discussion about whether to repair or do more extensive preventive work to prevent recurrent pot holes. RL moved to do items I and IV at a cost of \$10,787.50. LB seconded.

The repairs of the asphalt involve digging out some select areas, and installing additional rock and overlaying asphalt. The group is reviewing asphalt work based on budget. LW suggests starting with Daisy Drive and only select areas of MRE road.

Dave suggested that the engagement of preventive maintenance with capital expenditures is appropriate for a road district. There is a balance that must be struck between preventive maintenance or simply repairing as required on a continuous basis. Striking the right balance is necessary with the aging of existing pavement. It is acknowledged by the group that with all oversight of tax payer funds being accomplished by volunteers, it is worth while at times to engage a more comprehensive solution so the volunteers can move on to other problems. The entire group expressed appreciation for Brian Bach's assistance in meeting with contractors on smaller jobs and developing requests for proposals and coordinating competitive bids for larger jobs. (We waited until he left to appreciate him.)

Discussion regarding installing reflectors along Yvette Spitz's land where four vehicles have gone off the road in the past four years: two in this year alone. The signs can be purchased with reflectors and anchors for about \$25 each. Pepper bid to install them at a cost of \$100 per sign. RL moved to have 8 reflecting markers installed at \$100 each. LB seconded. It was decided to install eight signs and be open to add more later if required.

Discussion on meeting times and dates. Second Wednesday of the month at 6:30 was suggested. RL moved, and LB seconded. RL will check on availability of meeting room. DH will check on the schedule for the property owner's meeting date, so a conflict can be avoided.

The budget committee discussed having a budget meeting on a Saturday. Moving of the meetings may bring new participants.

RL said that she has received volunteers for activity list. Sha Sifford volunteered for number three (web site redesign) and David Campbell volunteered for number four and seven (Electronic Archiving of records and elements of road design to reduce speeding and improve safety).

LB moved, RL seconded for Meeting to adjourn 9:30 PM. Submitted by Rick Veronen

As of 01/31/2011 to Year End Budget
7/1/2010 through 6/30/2011 Using MRE RD 2010-2011 Budget

Category	7/1/2010 Actual	- Budget	6/30/2011 Difference
INCOME			
Interest Inc	38.97	600.00	-561.03
Taxes Received	53,374.80	62,000.00	-8,625.20
TOTAL INCOME	53,413.77	62,600.00	-9,186.23
EXPENSES			
Capital Expenditures	0.00	33,900.00	33,900.00
Contingency	0.00	6,000.00	6,000.00
Ditch maintenance	0.00	800.00	800.00
Dust Control	0.00	5,000.00	5,000.00
Fire evacuation fund	0.00	0.00	0.00
Grade Gravel	0.00	3,000.00	3,000.00
Insurance	1,299.00	2,000.00	701.00
Misc.	0.00	0.00	0.00
Mowing & Tree Cutting	250.00	3,500.00	3,250.00
Office & Professional	233.18	2,500.00	2,266.82
Other	2,198.18	5,000.00	2,801.82
Patch Pavement	2,904.26	8,500.00	5,595.74
Signs & Lights	130.50	400.00	269.50
TOTAL EXPENSES	7,015.12	70,600.00	63,584.88
OVERALL TOTAL	46,398.65	-8,000.00	54,398.65

LGIP Transaction FY to Date

7/1/2010 through 2/3/2011

2/3/2011

Page 1

Date	Description	Memo	Category	Clr	Amount
BALANCE 6/30/2010					10,715.40
7/31/2010	LGIP	Monthly Maintenance Fee	Office & Professional	R	-10.00
7/31/2010	LGIP	Interest	Interest Inc	R	5.00
8/23/2010	LGIP		Taxes Received	R	189.60
			Interest Inc	R	0.05
8/31/2010	LGIP	Interest	Interest Inc	R	5.08
8/31/2010	LGIP	Monthly Maintenance fee	Office & Professional	R	-10.00
8/31/2010	LGIP	Balance adjust (?)	Office & Professional	R	-0.70
9/10/2010	LGIP		Taxes Received	R	254.36
			Interest Inc	R	0.06
9/30/2010	LGIP	Monthly maintence fee	Office & Professional	R	-10.00
9/30/2010	LGIP	Interest earned	Interest Inc	R	5.00
9/30/2010	LGIP	balance adjust	Office & Professional	R	-0.35
10/31/2010	LGIP	balance adjust	Office & Professional	R	-0.35
10/31/2010	LGIP	interest earning	Interest Inc	R	5.21
10/31/2010	LGIP	monthly maintenance fee	Office & Professional	R	-10.00
10/31/2010	LGIP		Taxes Received	R	177.49
			Interest Inc	R	0.07
11/5/2010	LGIP		Taxes Received	R	10,093.61
			Interest Inc	R	0.53
11/12/2010	LGIP	Tax Receipts	Taxes Received	R	6,434.92
11/19/2010	LGIP	Tax Receipts	Taxes Received	R	13,668.95
11/26/2010	LGIP	Tax Receipts	Taxes Received	R	21,350.13
11/30/2010	LGIP	interest earning	Interest Inc	R	13.63
11/30/2010	LGIP	Manual Transfer-In Fee	Office & Professional	R	-1.40
11/30/2010	LGIP	Monthly Maintenance Fee	Office & Professional	R	-10.00
11/30/2010	LGIP		Taxes Received	R	684.20
			Interest Inc	R	4.24
12/7/2010	Lgip Ach	Oregon St TREAS...LGIP ACH OREGON ST TREA... [Public Funds]		R	-6,500.00
2/2/2011	LGIP		Taxes Received	R	521.54
			Interest Inc	R	0.10
7/1/2010 - 2/3/2011					46,860.97
BALANCE 2/3/2011					57,576.37
TOTAL INFLOWS					53,413.77
TOTAL OUTFLOWS					-6,552.80
NET TOTAL					46,860.97

Register Report - All Dates

5/25/2010 through 2/3/2011

2/3/2011

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 5/24/2010						0.00
5/25/2010		Opening Balance		[Public Funds]	R	3,000.00
5/26/2010		Chk Orders Harland CLARKE/258027	CHK ORDERS HARLAND CLARKE/2...	Office & Professional	R	-102.13
6/7/2010		Lgip Ach Oregon St TREAS/940091	LGIP ACH OREGON ST TREAS/940...	Taxes Received	R	6,000.00
6/8/2010		Deposit	DEPOSIT	Other Inc	R	1,976.93
6/8/2010	501	Ed's Grader Service	Ed's grader service	Mowing & Tree Cutting	R	-1,762.50
6/10/2010	502	BCPW Dust Control	BCPW dust control	Dust Control	R	-5,892.76
6/10/2010	503	USPS	USPS	Office & Professional	R	-40.00
6/30/2010		Total Service Charge	TOTAL SERVICE CHARGE	Office & Professional	R	-7.48
7/9/2010	504	NIC LLC	NIC LLC	Mowing & Tree Cutting	R	-250.00
7/31/2010		Total Service Charge	TOTAL SERVICE CHARGE	Office & Professional	R	-7.12
8/23/2010		Reversal Of Service CHARGE/	REVERSAL OF SERVICE CHARGE/	Office & Professional	R	7.48
8/23/2010		Reversal Of Service CHARGE/	REVERSAL OF SERVICE CHARGE/	Office & Professional	R	7.12
9/10/2010	505	Consumers Power	Consumers Power	Signs & Lights	R	-30.50
10/19/2010	507	Consumers Power	Consumers Power	Signs & Lights	R	-100.00
11/5/2010	506	Government Ethics Commission		Office & Professional	R	-53.86
11/6/2010	508	Secretary Of State	Report to Secretary of State	Office & Professional	R	-40.00
12/2/2010	510	Benton County Public Works	Crack Sealing (Mary's River Estates)	Patch Pavement	R	-2,904.26
12/2/2010	511	Benton County Public Works	Striping (Mary's River Estates)	Other	R	-2,198.18
12/2/2010	512	Special Districts Assc Of Oregon	Insurance	Insurance	R	-1,299.00
12/7/2010	TXFR	Lgip Ach Oregon St TREAS/940091	LGIP ACH OREGON ST TREAS/940...	[LGIP]	R	6,500.00
12/22/2010	509	Robyn Lillehei	PO Box Fee 1yr \$40 and Stamps \$54	Office & Professional	R	-94.00
5/25/2010 - 2/3/2011						2,709.74
BALANCE 2/3/2011						2,709.74
TOTAL INFLOWS						17,491.53
TOTAL OUTFLOWS						-14,781.79
NET TOTAL						2,709.74

25220 Evergreen Road
 Philomath, OR 97370
 541-929-5223

DATE	
2/1/2011	20

NAME / ADDRESS
Mary's River Estates Rd. District PO Box 644 Philomath, OR 97370

PROJECT

DESCRIPTION	COST
<p>ITEM # I</p> <p>Shoulder Rock - 75 tons of rock conveyor truck grader labor</p> <p style="text-align: right;">Lump sum \$2,744.00</p> <p>Note: To be done at the same time as patching pot holes, to avoid mobilization cost.</p>	
<p>ITEM #II</p> <p>Patching all pot holes by adding 105 tons of rock, scarifying & recompacting.</p> <p style="text-align: right;">Lump sum \$2,766.00</p>	
<p>ITEM # III</p> <p>Driveway culvert -</p> <p style="text-align: right;">Lump sum \$1,127.50</p> <p>Note: We will jack out the end of the culvert in the existing stream. There is a high probability that the culvert is adequate if the restriction is removed.</p>	
<p>ITEM # IV</p> <p>Replace #II make it inclusive to #IV -</p> <p>a. 375 tons of rock b. extend culvert by Andy's c. widen & slope road d. use capillary break material on pot holes</p>	
<p>Thank you very much. William L. Pepper/ Pres.</p>	TOTAL

Acceptance of Proposal

25220 Evergreen Road
 Philomath, OR 97370
 541-929-5223

DATE	
2/1/2011	20

NAME / ADDRESS
Mary's River Estates Rd. District PO Box 644 Philomath, OR 97370

PROJECT

DESCRIPTION	COST
e. raise road bed at Andy's f. add rock in miscellaneous places Lump sum \$8,043.50 ITEM # V Delineators installed \$100.00 each RECOMMENDATIONS a. Item II - Lump sum \$2,766.00 b. Item I & II - Lump sum \$5,510.00 c. Item I, II, III - Lump sum \$6,637.50	
Thank you very much. William L. Pepper/ Pres.	TOTAL \$0.00

Acceptance of Proposal